

**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

FEDERAL SUPPLY SCHEDULE 58 I

**PROFESSIONAL AUDIO/VIDEO TELEMETRY/TRACKING, RECORDING/REPRODUCING AND
SIGNAL DATA SOLUTIONS**

Special Item No. 58-1	Recording and Reproducing Video and Audio Equipment, Including Spare and Repair Parts, and Accessories
Special Item No. 58-2	Monitors and Monitors/Receivers, Including Spare and Repair Parts, and Accessories
Special Item No. 58-3	Television Cameras, Color or Monochrome, Including Spare and Repair Parts, and Accessories
Special Item No. 58-4	Audio Equipment, Including Spare & Repair Parts, and Accessories
Special Item No. 58-6	Telecommunications Equipment, Including Spare and Repair Parts, and Accessories
Special Item No. 58-7	Ancillary Services
Special Item No. 58-8	Professional Audio/Video Assessment, Design, and Integration

**UNICOM Government, Inc.
15010 Conference Center Dr., Suite 110
Chantilly, VA 20151
800-999-4874 or 703-502-2000
www.unicomgov.com**

**CONTRACT NUMBER: GS-03F-0032W
Period Covered by Contract: December 1, 2014 – November 30, 2019**

Business Size: Large

Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The internet address for GSA Advantage! is: **GSAAdvantage.gov**.

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at fss.gsa.gov.

INFORMATION FOR ORDERING OFFICES
Applicable to all Special Item Numbers

- 1. MAXIMUM ORDER:** \$100,000.00 per SIN
- 2. MINIMUM ORDER:** \$100.00
- 3. GEOGRAPHIC COVERAGE:** CONUS, AK, HI, AND PR
- 4. POINT(S) OF PRODUCTION:** Trade Act Compliant Countries
- 5. QUANTITY DISCOUNTS:** N/A
- 6. PROMPT PAYMENT TERMS:** N/A
- 7. GOVERNMENT PURCHASE CARDS:** Accepted for payments up equal to or less than the micro purchase threshold
- 8. FOREIGN ITEMS:** NONE
- 9. TIME OF DELIVERY**
 - a. STANDARD DELIVERY: 30-60 Days After Receipt of Order (ARO)
 - b. EXPEDITED DELIVERY: Customer may call for availability and rates for overnight and 2-day delivery
 - c. URGENT REQUIREMENTS: Customers are encouraged to contact the Contractor for the purpose of requesting accelerated delivery
- 10. FOB POINT:** Destination
- 11. ORDERING ADDRESS AND PAYMENT INFORMATION:**

UNICOM Government, Inc.
15010 Conference Center Drive
Suite 110
Chantilly, VA 20151

For supplies and services, the ordering procedures, information on Blanket Purchase agreements (BPAs) and a sample BPA can be found at the GSA / FSS Schedule homepage at fss.gs.gov/schedules.

UNICOM Government, Inc. is registered under Wide Area Work Flow (WAWF) at <https://wawf.eb.mil> and provides EFT information in SAM.gov. UNICOM Government, Inc. will submit invoices electronically whenever practicable.

- 12. WARRANTY PROVISIONS:** 90 Days to 5 Years depending on product
- 13. EXPORT PACKING CHARGES:** N/A
- 14. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:** Accepted for payments up equal to or less than the micro purchase threshold
- 15. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR:** N/A
- 16. TERMS AND CONDITIONS OF INSTALLATION:** Customer may contact Contractor for details
- 17. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES:** N/A
- a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES: N/A
- 18. LIST OF SERVICE AND DISTRIBUTION POINTS:** N/A
- 19. LIST OF PARTICIPATING DEALERS:** N/A
- 20. PREVENTIVE MAINTENANCE:** N/A
- 21. SPECIAL ATTRIBUTES**
- a. ENVIRONMENTAL ATTRIBUTES (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A
- b. SECTION 508 COMPLIANCE: Information on Electronic and Information Technology (EIT) Supplies and Services can be found at www.section508.gov
- 22. DUNS NUMBER:** 10-793-9357
- 23. SYSTEM FOR AWARD MANAGEMENT SYSTEM (SAM):** UNICOM Government, Inc. (UGI) Representations and Certifications, valid through 03/27/2020, are available upon request or viewable online through System for Award Management (SAM) at www.sam.gov.

LABOR DESCRIPTIONS AND HOURLY RATES

Labor Category	Hourly Rate
Audio-Visual Communications Principal Member of Technical Staff	\$97.24
Audio-Visual Communications Member of Technical Staff	\$88.14
Senior Project Manager	\$114.45
Project Manager - Level 3	\$84.93
Project Manager - Level 2	\$75.75
Project Manager - Level 1	\$56.48
Audio-Visual/Communications Technician 3	\$74.64
Audio-Visual/Communications Technician 2	\$65.57
Audio-Visual/Communications Technician 1	\$42.28
CAD Operator	\$53.86

AUDIO-VISUAL COMMUNICATIONS PRINCIPAL MEMBER OF TECHNICAL STAFF

Minimum Education/General Experience: Bachelor's degree in Engineering or a related degree with 5 years' engineering experience, at least one of which must have included mentoring technical personnel; or Master's degree in engineering or related field with 3 years' experience, one of which must have been technical personnel; or 10-12 years' engineering experience with at least two years mentoring technical personnel.

Functional Responsibilities: Mid-level position responsible for completing assigned tasks involving projects or proposals. Responsible for mentoring the work of all Members of Technical Staff (MTS) that may be assigned under his/her projects. The mentoring function includes training, assisting with project tasks, giving direction and guidance, and facilitating the MTS assignments. The mentoring function shall be limited to areas of engineering and tasking.

AUDIO-VISUAL /COMMUNICATIONS MEMBER OF TECHNICAL STAFF

Minimum Education/General Experience: Bachelor's degree in Engineering or a related degree with 2-4 years' experience; or Master's degree in Engineering with 0-2 years' experience or 7-9 years' engineering experience.

Functional Responsibilities: Mid-level position responsible for completing assigned tasks involving projects or proposals including the development of engineered solutions from specifications, a scope of work, illustration or other communications.

From a customer, marketing, or sales initiative, additional responsibilities include: mentoring the work of all associate members of technical staff that may be assigned to a project. The mentoring function includes training, assisting with project tasks, giving guidance and direction. The mentoring function shall be limited to areas of engineering and tasking.

SENIOR PROJECT MANAGER

Minimum Education/General Experience: Bachelor's degree with 9 years project management experience including at least 3 years in project management supervision; or a Master's degree and 7 years' experience including 3 years' project management supervision; or 14 years of project management experience including at least 4 years' project management supervision.

Functional Responsibilities: Responsible for cradle to grave management of assigned projects. Serves as POC with customers. Performs site surveys and develops installation/man power schedules. Oversees operation of video teleconferencing, unified communications, and audio-visual projects. Prepares and submits purchase requisitions, material inspection and receiving reports/DD250s. Supervises technical and operations teams. Prepares and chairs installation kickoff meeting with technical and operation teams, purchasing and quality assurance manager. Negotiates scope and contract value with sub-contractors. Prepares and submits proposals for equipment and installation projects.

PROJECT MANAGER—LEVEL 3

Minimum Education/General Experience: Bachelor's degree with 5-6 years project management or a Master's degree and 3-4 years' experience at least one of which must have been mentoring project management personnel; or 10-11 years' project management experience at least 3 years of which must have been mentoring project management personnel.

Functional Responsibilities: Responsible for cradle to grave management of assigned projects. Serves as POC with customers. Performs site surveys and develops installation/man power schedules. Oversees operations of video teleconferencing, unified communications and audio-visual projects. Prepares and submits purchase requisition, material inspection and receiving reports/DD250s. Supervises technical and operations teams. Prepare and chairs installation kick-off meetings with technical and operations teams, purchasing and quality assurance manager. Negotiates scope and contract value with subcontractors. Prepares and submits proposal for equipment and installation projects.

PROJECT MANAGER- LEVEL 2

Minimum Education/General Experience: Bachelor's degree with 2-4 years project management or a Master's degree and 0-2 years' experience or; 7-9 years project management experience.

Functional Responsibilities: Responsible for cradle to grave management of assigned projects. Serves as POC with customers. Performs site surveys and develop installation/man power schedules. Oversees operations of video teleconferencing, unified communications and audio visual projects. Prepares and submits purchase requisitions material inspection and receiving reports/DD250s. Supervises technical and operations teams. Prepares and chairs installation kickoff meetings with engineering and technician teams, purchasing and the quality assurance manager. Negotiates scope and contract value with sub-contractors. Prepares and submits proposals for equipment and installation projects.

PROJECT MANAGER – LEVEL 1

Minimum Education/General Experience: Bachelor's degree preferably in a management related discipline with 0-1 year project management; or 5-6 years project management experience.

Functional Responsibilities: Provides technical and administrative assistance to the Sr. Vice President of Visual Communications and project management staff. Performs a variety of tasks to assist the project management staff to include: developing and maintaining budget and forecast information, developing and maintaining a system for workload tracking /forecasting, assisting with the development and submission of proposals, performing special studies and assignments as directed, and working with experience Project Managers to learn project management processes and tools.

AUDIO VISUAL/COMMUNICATIONS TECHNICIAN 3

Minimum Education/General Experience: High school/vocational school diploma with 9-10 years of work related experience; or Technical school graduate in electronics or computers with 3-4 years' work related experience.

Functional Responsibilities: Responsible for installing, maintaining and repairing high-end video teleconferencing, audio, and other telecommunications equipment. This level employee will have the capability to oversee the work of other technicians and serve as lead site installation technician.

AUDIO VISUAL /COMMUNICATIONS TECHNICIAN 2

Minimum Education/General Experience: High school/vocational school diploma with 3-7 years' work related experience; or technical school graduate in electronics or computers with 1-2 year' work related experience.

Functional Responsibilities: Responsible for installing, maintaining and repairing high end video teleconferencing, audio, and other telecommunications equipment. This level employee will have the capability to oversee the work of technicians.

AUDIO VISUAL /COMMUNICATIONS TECHNICIAN 1

Minimum Education/General Experience: High school/vocational school diploma with 0-1 year of work related experience.

Functional Responsibilities: Responsible for installing, maintaining and repairing high end video teleconferencing, audio, and other telecommunications equipment.

CAD OPERATOR

Minimum Education/General Experience: Associate of Arts degree or technical school graduate with 1 - 3 years' experience.

Functional Responsibilities: Administrative and drafting duties including creation, modification, and maintenance/storage of CAD files for all jobs. Also responsible for the development and maintenance of the CAD standards.

COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

UNICOM Government, Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrates our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

Jean Bull, Sr. Manager of Contracts
UNICOM Government, Inc.
15010 Conference Center Drive, Suite 110
Chantilly, VA 20151
(703) 502-2482
jean.bull@unicomgov.com

**BEST VALUE
BLANKET PURCHASE AGREEMENT**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

_____ Ordering Activity	Date	_____ Contractor	Date
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(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

- (1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER

*SPECIAL BPA DISCOUNT/PRICE

- (2) Delivery:

DESTINATION

DELIVERY SCHEDULES / DATES

- (3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

- (4) This BPA does not obligate any funds.

- (5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

- (6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE

POINT OF CONTACT

- (7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

- (8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:
- (a) Name of Contractor;
 - (b) Contract Number;
 - (c) BPA Number;
 - (d) Model Number or National Stock Number (NSN);
 - (e) Purchase Order Number;
 - (f) Date of Purchase;
 - (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and (h) Date of Shipment.
- (9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.
- (10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING CONTRACTOR TEAM ARRANGEMENTS

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to an ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.